Odds and Ends

November 2021

Today's Topics Include:

Notifications
Control Center
Google Update
Music Tips

Security & Passwords
Keychain
Autofill Credit Cards
Photo Review

Control Your Notifications

Control when you receive notification from apps

- Settings - Notifications - Scheduled Summary
- Review All Notifications
- Do you want Siri to announce your notifications?
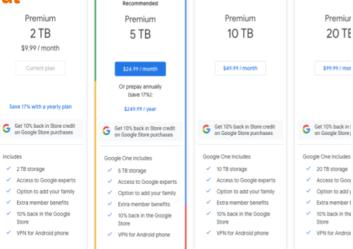
Control Center

Add handy apps to your Control Center

Access the Control Center by swiping up (older phones) or swiping down (Newer phones)

To add apps to Control Center - Settings - Control Center

Google's New Storage Deal

- 15 GB free storage: this includes all your Google files, including your Google Photos
- Photos can be stored as high quality (now called Storage saver) or Express quality
- Three tiers of premium
- Manage your storage

Photo Sizes in Google Photos

- Important: Any photos or videos you've backed up in High quality before June 1, 2021 won't count toward your Google Account storage.
- Storage saver (previously named High quality) - Photos and videos are stored at a slightly reduced quality. They are compressed but still fine for most uses.
- Original Quality - Photos and videos are stored in the same resolution that you took them with no change to their quality. Good for very large posters and banners.
- Express - Faster backup over WiFi and mobile data.
  Photos and videos backed up in Express quality count toward your Google Account storage.
  Photos may be compressed to use less mobile data. If a photo is larger than 3 MP, it will be resized to 3 MP.
  You can print good quality 3 MP photos in sizes up to 6 inches x 8 inches.
  Videos higher than 480p will be resized to standard definition 480p. A video with 480p or less will look close to the original. Some information, like closed captions, might be lost.

Music Tips

1. In the Music app on your Mac, click Songs in the sidebar on the left.
2. Select an item, then do one of the following:
   - *Find every instance of that item in your library:* Choose File > Library > Show Duplicate Items.
   - *Find exact duplicates:* Hold down the Option key, then choose File > Library > Show Exact Duplicate Items.

   3. If you don't see songs in Music and they appear as Track 1, Track 2…

The music database Gracenote could not find information about the song/s

Security & Passwords

- Check security settings - Apple ID - Password and Security
- Apps Using Apple ID: Instead of creating an account with your email and password you can use your Apple ID instead. Sign in with Apple offers clear privacy benefits by untangling your name and email from your new account.
- Two-Factor Authentication - on
- Add Trusted phone numbers

Keychain

A keychain is an encrypted container that securely stores your account names and passwords for your Mac, apps, servers, and websites, and confidential information, such as credit card numbers or bank account PIN numbers.

When you access a website, email account, network server, or other password-protected item, you can choose to save the password in your keychain so you don't have to remember or enter the password each time.

- Turn on Keychain: Settings - Apple ID - iCloud - Keychain - On

Tip: When you use passwords and credit cards online, you can let Safari store them in your keychain and automatically fill them in for you. If you also use iCloud Keychain on your Mac and iOS and iPadOS devices, Safari can fill in the stored information on any of your devices. See AutoFill credit card info.

Add or Remove a stored credit card

In the Safari app on your Mac, choose Safari > Preferences, then click AutoFill. Select "Credit cards," click Edit, then follow the onscreen instructions. On an iPhone - Settings - Safari - AutoFill

1. Credit card information is encrypted in your macOS keychain. It's also encrypted in your iCloud Keychain if it's set up on your Mac.
2. If you remove credit card information in Safari, it's deleted from your macOS keychain. It's also removed from your other devices if your Mac and other devices are set up for iCloud Keychain.
3. For security, set up your Mac to display the login window when it starts up and to require a password after sleep or a screen saver begins. Set up your iPhone, iPad, and iPod touch to require a passcode to unlock the screen: Go to Settings > Face ID & Passcode (or Touch ID & Passcode), then tap Turn Passcode On.
4. **Important:** Safari autofills your information for anyone who uses your Mac with your user login. It also autofills your information for anyone who uses your other devices, if those devices and your Mac have iCloud Keychain set up.

Photo Review:
Finding your Photos By Keyword

1. Use the Search tool. Type in items like flowers, dogs, babies, food, California, performance, Florida

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Organizing your Photos

1. Tap Albums (at bottom of Photos)
2. Tap + sign (Upper left corner)
3. Create Album
4. Scroll down and select album

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Adding Photos to Albums

1. Tap an album like 'Family Photos'
2. Tap Select in upper right corner
3. Tap Add – bottom middle
4. Select your photos
5. Tap Done.

Review Photo Tips

1. Tap Photos at bottom
2. Tap Select in upper right corner
3. Select the photos you want to manipulate
4. Tap the Share icon
5. Scroll up and down to select the action you want like print, airdrop,send, etc.
6. Tap Options so you can decide what photo info you want to share.